

## **Collaborative Partnership Sub-Committee**

*(a sub-committee of Education Committee)*

### **Terms of Reference**

1. To consider and, where appropriate, approve new or renew smaller scale collaborative partnership arrangements in accordance with delegated authority, typically those at subject or department level. Including (but not restricted to) exchange, study abroad, 2+2, single-subject partnerships. The focus of the Committee is on the educational proposal, but it must be assured that the procedures outlined in MARP have been followed, including full due diligence and assessment of strategic fit and also receive an indication of senior officer support for the proposal.
2. To annually undertake an appraisal and report to the Education Committee on the effectiveness of smaller scale partnerships, including in relation to student recruitment, progression and strategic advantage.
3. To refer matters to the Education Committee, or other appropriate officer or body, for consideration/approval where, in particular, proposals could be viewed as higher risk or have broader institutional implications.

*Oversight of Quality Assurance, operational and management issues associated with smaller scale partnerships normally rest with the relevant departments and faculties, reporting to Academic Standards and Quality Committee as appropriate.*

### **Committee Composition**

*(ex officio)*

Pro-Vice-Chancellor (Chair)

Cross Faculty Associate Dean, Global Engagement (Deputy Chair)

Head of Academic Quality, Standards and Conduct (or nominee)

Cross Faculty Associate Dean, Research

Associate Director of Global Engagement, or nominee

Director of Strategic Planning and Deputy Secretary (or nominee)

Director of Library Services and Learning Development (or nominee)

Director of Finance (or nominee)

Director of Research, Enterprise and Innovation (or nominee)

*(appointed)*

One representative from each faculty, nominated by the Executive Faculty Dean

*(in attendance)*

International Pathways Manager  
Head of International Pathways  
Two Global Partnerships and Projects Manager  
International Partnerships Officer  
Head of Global Experience and Mobility  
International Pathways and Admissions Manager  
Faculty Student Experience Officer (FASS)

*(secretary: Academic Standards and Quality Managers)*

### **Procedures**

The Committee meets up to 4 times a year, ordinarily termly.

The Committee will provide an annual report on its activity to its parent committee, Education Committee, at the last meeting of each academic year.

The Standing Orders set out a standardised approach to committee procedural arrangements, including membership terms, quoracy and declaring interests. All members are encouraged to read the Standing Orders available on the [Governance website](#).