

Education Committee

(a standing committee of the Senate)

Terms of reference

1. To develop and recommend to Senate as appropriate the University's Strategy in accordance with the University's Strategic Plan and provide advice to the Senate and Council on all aspects of education, teaching and learning activities.
2. To identify and promote strategic initiatives in relation to:
 - implementation of key elements of the Education Strategy;
 - high-level themes of issues arising from quality assurance and enhancement mechanisms; and
 - relevant sector developments in learning, teaching and assessment.
3. In accordance with delegated authority and aligned with the priorities of the Education Strategy, approve on behalf of Senate:
 - policies relating to learning, teaching and assessment concerning all taught and postgraduate research programmes leading to Lancaster University awards and their constituent components; the development and introduction of new programmes, the modification of existing programmes, and the termination of programmes, in consultation with the Collaborative Partnership Sub-Committee, Academic Standards and Quality Committee, Faculty Teaching Committees and other committees as appropriate;
 - codes of practice and procedures relating to students and their studies (including teaching, learning and assessment; postgraduate research training and development; recruitment; admissions; the student academic experience), with regard to the University's commitment to equality and diversity, in consultation with the Student Experience Committee as appropriate.
4. To operationalise the implementation of the Curriculum Transformation Programme's four foundation principles, as delegated by Senate.
5. To monitor relevant internal and external developments to inform future education strategy and policies, making recommendations as appropriate to Senate.
6. To advise the Senate on the scope of the University's portfolio of taught and postgraduate research programmes, including across modes of teaching and across subject areas, and to recommend areas for development as appropriate.
7. Draw to the attention of the relevant resourcing bodies issues re: the provision and use of learning and student support resources (including library, IT, student advisory services, space/estates), and to make any necessary recommendations to Senate or other appropriate Committee.

8. To prepare responses on behalf of the University to relevant consultation proposals relating to education, teaching and learning from external bodies, in consultation with the Vice-Chancellor.
9. To advise the Pro-Vice-Chancellor (Education) on expenditure of the institutional allocation for the promotion of activities in relation to teaching and learning, in line with priorities set annually.
10. To advise the Senate, or other bodies on behalf of the Senate, on matters referred to the Committee by or on behalf of the Senate.
11. To create sub-committees and/or initiate working groups as required; to receive and consider reports and proposals from these; and to delegate to these aspects of the above in line with agreed delegated authority.
12. To monitor and report on progress with implementation of agreed policies, the Education Strategy and the Institute for Curriculum Enhancement to Senate.

Committee Composition

(ex officio)

Vice-Chancellor

Pro-Vice-Chancellor (Education) (in the Chair)

Pro-Vice-Chancellor (Global) (Digital, International, Sustainability)

Associate Dean (Education), Faculty of Arts and Social Sciences

Associate Dean (Education), Faculty of Health and Medicine

Associate Dean (Postgraduate Education), Management School

Associate Dean (Undergraduate Education), Management School

Associate Dean (Teaching) (Postgraduate), Faculty of Science and Technology

Associate Dean (Teaching) (Undergraduate), Faculty of Science and Technology

Dean for Equality, Diversity and Inclusion

Director of Students, Education and Academic Services

Academic Registrar

University Academic Dean

University Associate Academic Dean for Students

Director of the Doctoral Academy

Head of Educational Development, People and Organisational Effectiveness

Chief Information Officer

Director of Library Services and Learning Development

Vice-President Education, Students' Union

(appointed)

Four Faculty representatives (one from each Faculty), nominated by the relevant Faculty Executive Dean

One postgraduate research student, appointed by the Students' Union (except when the Vice-President Education is a PGR student where the Students' Union may nominate an undergraduate student)

(in attendance)

Head of Advocacy and Governance, Students' Union

Procedure

The deputy Chair for the Committee will be the University Academic Dean.

The Standing Orders set out a standardised approach to committee procedural arrangements, including membership terms, quoracy and declaring interests. All members are encouraged to read the Standing Orders available on the Governance website.

The Committee will normally meet three times a year.

Education Committee works to ensure gender equality in its composition. The Chair of the Committee will interact with Deans and the Students' Union to help to ensure gender equality.

The postgraduate research student term will be for three years or less, if they cease to be students of the University. If a person ceases to be eligible to the category by which they were appointed, their membership would cease at that point.

Written reports of meetings will go to Senate.

The Secretary of the Committee will be a member of staff from Governance Services.