

## **ANNOUNCEMENTS TO BE MADE BEFORE THE START OF THE EXAMINATION**

- You must not turn over the question paper until instructed to do so.
- Please read the regulations on the cover of the answer books.
- Place your University Card on the corner of your desk.
- Silence must be preserved at all times.
- It is an academic offence to attempt to communicate with or copy from any other student or to introduce any unauthorised material into an examination room.
- It is an academic offence to have a mobile phone, smart watch or any other electronic device in an examination.
- Any belongings that you still have with you, including all watches, should be put in the container provided and placed under your desk.
- The use of calculators, paper dictionaries and other material is only allowed if your department has given specific permission.
- If you need to attract the attention of an invigilator please raise your hand.
- You may only leave the room with an invigilator's permission and you will be accompanied. You may also be asked to demonstrate that you have no unauthorised items / materials.
- You must not leave the examination during the first half-hour or during the last 15 minutes. If you leave early you must leave all material behind on your desk and leave quietly. You should not destroy any work – you may put a line through anything that you do not wish to be considered by the examiners.
- Answer books must be made anonymous by all candidates. The instructions for this are on the cover of the answer book.
- At the end of the examination you must remain silent and you must not leave until all the scripts are collected and you are instructed to do so.
- It is now (state the time 9.30 / 2.00) you may turn over the question paper and commence the examination.